



JOB FAIR EMPLOYER PARTICIPATION FORM



Event Date: Friday, March 15th, 2019
 Event Time: Employer Set-Up: 8:00 a.m. – 10:00 a.m.
 Industry Job Fair: 10:00 a.m. – 2:00 p.m.
 Location: Best Western Plus, Hillside, IL
 4400 Frontage Rd. Hillside, IL 60162

Please submit this form as soon as possible to management@igmoa.org

There is no cost for employers to participate in this event; Employer booths must be ready by 10:00 a.m.

Employer Name: _____
 Contact Person: _____
 Contact Info: phone: _____ e-mail: _____

Names and Titles of Representatives at Job Fair:

Job Information (Optional)

Types of Open Positions: _____

Skills Required: _____

Number of Openings: _____

Free Registration Includes:

8' Table and two chairs (approx. 8 x 10' space); Marketing effort including your organization's participation; Space as needed for on-the-spot interviews; Beverages and Light Snacks

Suggested Items to Bring:

Application Forms and/or job descriptions; Clip Boards; Brochures/flyers/business cards or other organization materials; List of current/future job openings; Table cloth with company logo; Promotional Items, candy, pens

Thank you in advance for your participation! We look forward to seeing you on March 15th.

Should you have any questions, please contact Angela Orlando, CMP at 708-522-5309.

